

K-12 Enrollment Form

(Update Your Information)

Navigation

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- Grade History
- Attendance History
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- Teacher Comments
- School Bulletin
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- Account Preferences
- Update Your Information**

Grades and Attendance: Smith, Jane

Grades and Attendance

Exp	Last Week					This Week					Course	P1	P2
	M	T	W	H	F	M	T	W	H	F			
1(A)											ENG 3 ADV (P)	A	A
											Email Nordstrom, Guled Denise - Rm: 601	123	123
2(A)											INTG MATH II A (P)	A	A
											Email Billings, Arian Patrick - Rm: 215	99	99
3(A)											FR 3(P)	A	A
											Email Alawad, Esmeralda J - Rm: 413B	95	95
4(A)											W HST 1 ADV(P)	A	A
											Email Lemas, Basma Sactad - Rm: 616	90	90
5(A)											PHYSICS 1(P)	A	A
											Email Geo, Suzanna A - Rm: 700	100	100
6(A)											NJROTC CORE 3	A	A
											Email Chi, Kellie Irene - Rm: 415Vander	100	100

To verify/update your student's enrollment information in the Parent Portal, do the following:

Log in to PowerSchool Parent Portal:
<https://powerschool.sandi.net/>

The Grades and Attendance page will open by default. From the Navigation menu on the left, select **Update Your Information**.

Update Your Information: Smith, Jane

✓ The updated information you provided has been reviewed by the school and the appropriate changes have been applied to PowerSchool, as of 04/29/2017 02:11:39 PM. Thank you for taking the time to update your information!

If you would like to make additional changes to your information at this time, please click the **Make additional changes** button.

Make additional changes

If you have no changes from the previous year submission, select 'Make Additional Changes' and you will be able to submit 'no changes' for the current school year. Otherwise, update the necessary information.

Demographics **Address** **Student Contacts** **Additional Information**

Each tab displays information that is currently on record for your student.

Check the box to acknowledge the information is true and correct.

☒ I certify that this information is true and accurate to the best of my knowledge.

Save changes

If all information is correct, and no changes are needed, select **I don't have any changes**.

On the Update Your Information page, each tab displays information that is currently on record for your student. Select each tab and update any information that is incorrect.

After you have changed any information that is incorrect, turn on the checkbox at the bottom of the page, and then click the "Save changes" button. Or click the "I don't have any changes" button if all of the information is correct on this page.

If you made some changes, the next screen you will see is:

✓ The changes have been recorded.

Thank you for taking the time to update information for you and/or your child, **Jane Smith**. Please choose one of the following options to continue:

OPTION 1 **Continue reviewing** Click the **Continue reviewing** button if you are still reviewing and/or making changes to the information on each tab.

OPTION 2 **Submit to school for review** Click the **Submit to school for review** button if you are done making changes on all tabs and you are now ready to submit the changes to the school for review.

Otherwise (no changes), you will see:

Thank you for taking the time to update information for you and/or your child, **Emily Jones**. Please choose one of the following options to continue:

Continue reviewing Click the **Continue reviewing** button if you are still reviewing and/or making changes to the information on each tab.

Confirm there are no changes You have not submitted any changes. Click the **Confirm there are no changes** button if you would like to confirm you have reviewed the information on all tabs and there are no changes. The school will be informed that you have reviewed this information.

FINAL STEP: **Submit to School for Review or Confirm there are no changes**

When you are finished verifying/updating the information on all tabs, please submit your information to the school for review.

You will receive a confirmation email when your verified/updated information has been reviewed by the school. If you do not receive a confirmation email, you may have missed the final step. You must select, "Submit to School for Review".